

U Number	UNIT (U)	E Number	Element (E)	LO Number	Activities to be mastered / Skills / Learning Outcomes (LOs)	Training Modules
U1	U1: Understand accessibility and diversity in online teaching	U1.E1	Identify the criteria of accessibility in distance learning	LO1	Identify international accessibility requirements & standards and European rules for easy to read and understand information	Module 1
U1				LO2	Identify the accessibility features and the assistant services needed by the learners	Module 2
U1		U1.E2	Identify the factors of variability among learners and their consequences on online learning	LO3	Identify the principles of Universal Design for Learning and their guidelines	Module 1
U1				LO4	Describe the factors of variability among learners based on UDL principles	Module 1
U1				LO5	Identify the levers (pre-requisites, level, rhythm, materials, duration, tutoring, types of activities, etc.) on which to act to overcome the difficulties	Module 2
U2		U2: Plan and evaluate accessibility in online teaching	U2.E1	Plan an adapted, accessible online teaching	LO6	Use the appropriate levers (prerequisites, level, pace, materials, duration, tutoring, activities, etc.) to adapt the training to the learners
U2	LO7				Anticipate the critical points of understanding (fundamentals, difficulties) in the scenario	Module 3
U2	LO8				Plan formative and summative evaluations based on training objectives	Module 3

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U2	U2: Plan and evaluate accessibility in online teaching	U2.E1	Plan an adapted, accessible online teaching	LO9	Identify the synchronous and/or asynchronous distance learning activities that are best suited to the training objectives	Module 3
U2				LO10	Use the specifications to identify the modalities of synchronous and/or asynchronous tutoring	Module 3
U2				LO11	Use the specifications to plan the pedagogical/andragogical (VET) scenario	Module 3
U2				LO12	Identify a tool to monitor learner's progress or create one, according to the pedagogical/andragogical (VET) scenario	Module 3
U2	U2: Plan and evaluate accessibility in online teaching	U2.E2	Evaluate online teaching	LO13	Define criteria to evaluate accessibility in the training : pedagogical/andragogical (VET) scenario, contents and facilitation	Module 3
U2				LO14	Use the accessibility criteria to evaluate the pedagogical/andragogical (VET) scenario and make it more relevant	Module 3
U3	U3: Design and create accessible online course materials	U3.E1	Create accessible online materials	LO15	Create accessible synchronous and/or asynchronous pedagogical online activities	Module 4
U3				LO16	Create accessible pedagogical collaborative online activities	Module 4
U3				LO17	Create synchronous and/or asynchronous online evaluations linked to the progression tool	Module 4

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U3	U3: Design and create accessible online course materials	U3.E2	Design an accessible online path	LO18	Organize materials, pedagogical activities and evaluations in the Learning Management System according to the pedagogical scenario	Module 5
U3				LO19	Ensure objectives and duration are explicitly mentioned in activities and evaluations	Module 4
U3				LO20	Ensure educational instructions (what to do?) and technical instructions (how to do?) are present in materials, pedagogical activities, evaluations	Module 4
U3				LO21	Identify the adaptations available in the used Learning Management System platform and virtual classroom tool	Module 4
U3				LO22	Evaluate the relevance of the contents on the basis of the accessibility criteria and improve them according to learners' feedbacks	Module 6
U4	U4: Manage diversity in online teaching	U4.E1	Organize the distant presence	LO23	Organize and support group dynamics remotely (objectives, group belonging, rules, interactions, assistant tools & services)	Module 5
U4				LO24	Explain objectives, activities, requested knowledge to make sense for learners	Module 5
U4				LO25	Organize collaborative distant work	Module 5
U4				LO26	Make use of feedbacks from trainers and learners to secure the learners	Module 5

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U4	U4: Manage diversity in online teaching	U4.E2	Interact with the learners	LO27	Implement synchronous and/or asynchronous teaching and learning times with adapted tools	Module 5
U4				LO28	Monitor learners' progress and assessments with available tools	Module 5
U4				LO29	Support the learners by adopting a positive behavior regarding variability factors, especially "why learning" factors	Module 5
U4				LO30	Evaluate the learners' progression, the learners' commitment and the relevance of the interactions with the learners	Modules 5